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18 April 1955

MEMORANDUM FOR: Chief, Operations School

SUBJECT: Weekly Activity Report No. 16  
Period 11 through 15 April 1955

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SIGNIFICANT ITEMS:

1. The Director of Training, accompanied by [redacted]  
[redacted] Executive Secretary of the Career Service Board,  
visited us on 13 and 14 April. [redacted] talked with members  
of the Staff on [redacted] 13 April. [redacted] pre-  
sentation was greatly appreciated.

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2. On Tuesday, 12 April, the AF/OS was [redacted]  
where the Chief, Operations School conferred with him. The  
subject matter discussed covered the following:

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[redacted]  
b. Leave. Because of the "Integrated Course" planning  
and the "Action Unit" Staff members will be encouraged to  
start taking leave now and through the coming weeks. The  
two proposed activities will not permit one free month  
this summer for leave purposes.

c. In a discussion of the "Action Unit" the various  
contingencies which would result were discussed including  
the proposal [redacted]

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d. The Reserve Officer Training Program was discussed.  
On or about 16 May we are to be prepared to present instruc-  
tion.

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[REDACTED]

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f. The Administrative Officer slot (GS-12) to be added to the T/O.

[REDACTED]

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h. Departure of [REDACTED] Chief/MOC. His replacement and physical turnover of property and equipment were discussed.

OTHER ACTIVITIES:

[REDACTED]

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2. Preparations for the running of COC #7 have been completed.

3. The final grades (excluding comments) for all students of CMT #12 were available two and one-half days after the close of the course due to the efforts of the seminar advisors. The completed evaluations including comments will be forwarded throughout the next week, and the complete set should [REDACTED] by Friday, 29 April.

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4. [REDACTED] MOC, is enrolled in ROC starting Monday, 18 April. After the completion of this course [REDACTED] will leave for his new assignment.

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[REDACTED]

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[redacted]

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8. On 11 April [redacted] joined the CFA Staff and  
will understudy [redacted]

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9. On 15 April Messrs. [redacted]  
[redacted] completed a one-week Capsule Course in Caching

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[redacted]  
next week for additional training in Caching.

[redacted]

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13. A film on student life and activity is being prepared  
and processed by TAB [redacted] for the briefings of VIP's and instruc-  
tional purposes. This film will be refined as time permits. All  
members of TAB [redacted] assisted in the preparation of this film.

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14. [redacted] TAB [redacted] has initiated action  
to bring about a student recreational book lending system. This  
will be located [redacted]

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15. On 12 April [redacted] COC, was [redacted] in  
connection with COC.

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16. On 12 April [redacted] ROC, was [redacted]  
to confer with [redacted] ISB/SS/TR.

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17. [REDACTED] CFA, completed the Advanced CE Course [REDACTED] on 8 April.

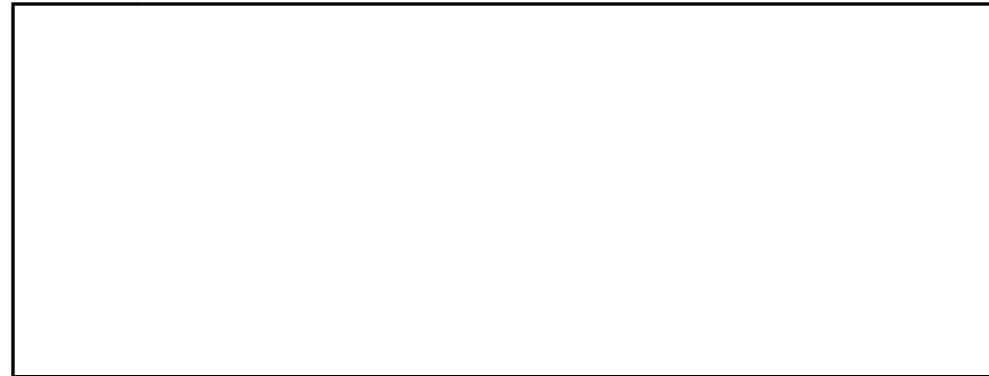
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18. On 11 April AF/OS called a CMT Staff Conference. Grading was discussed and he gave a broad outline of the student critiques of CMT #12.

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19. [REDACTED] was on leave during the week.

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